

MINUTES OF THE MINNEOTA CITY COUNCIL MEETING

PURSUANT TO CALL AND DUE NOTICE THEREOF, THE CITY COUNCIL OF THE CITY OF MINNEOTA, COUNTY OF LYON, STATE OF MINNESOTA, MET IN REGULAR SESSION IN THE CITY COUNCIL CHAMBERS ON MONDAY, SEPTEMBER 13, 2021 AT 6:30 P.M.

COUNCIL PRESENT: Mayor John Rolbiecki
Council Member Tim Koppien
Council Member Nancy Reisdorfer
Council Member Amber Rodas

COUNCIL ABSENT: Council Member Travis Gillund

STAFF PRESENT: Shirley Teigland

OTHERS PRESENT: John Engels, John Noyes, Jason Olson, Jeff Sussner

ITEM 1: CALL TO ORDER

Mayor John Rolbiecki called the regular monthly meeting to order at 6:30 p.m.

ITEM 2: CALL FOR AGENDA ADDITIONS

The Administrator asked that the following items be added: \$77,449.07 Extra Check Register; Liquor License Application

ITEM 3: ADOPT AGENDA

Koppien motioned, seconded by Reisdorfer to adopt the agenda as amended with the additions as listed above. MOTION PASSED UNANIMOUSLY

ITEM 4: MEETING MINUTES

The Council reviewed the prior month Council meeting minutes. With no questions or additional comments Reisdorfer motioned, seconded by Rodas to approve the August 8, 2021 Council meeting minutes. MOTION PASSED UNANIMOUSLY

ITEM 5: REPORTS & UPDATES

The Council reviewed the following reports and had no additional questions or comments: (5a) – 9/1/21 Police report as submitted by Chief Bolt; (5b) - the current Financial Report as submitted by Administrator Teigland; (5c) – Y-T-D Budget

ITEM 6: EXPENSES & DISBURSEMENTS

Reisdorfer motioned, seconded by Rodas to approve the payment of \$85,290.02 (as listed on the check register summary), to approve the payment of \$39,989.64 (as listed on the payroll check register) and to approve the payment of \$77,449.07 in additional bills (as listed on the second check register summary). MOTION PASSED UNANIMOUSLY

ITEM 7: CONCERNED CITIZENS

No comments or requests were received either in person or in writing.

ITEM 8: SEWER CONNECTION

A resident asked to be placed on the agenda to discuss repair of a sewer line at their residence. The resident chose not to attend the meeting.

ITEM 9: OLSON SANITATION LLC

Jason Olson met with the Council to review a contract proposal with the following modification and increases: Change the residential pickup day to Wednesday and increase hauling fees by 4% in 2022, 2% in 2023 and 2% in 2024. Koppien motioned, seconded by Rodas to accept the Olson Sanitation, Inc. 2022-2024 contract for garbage services and authorize John Rolbiecki as Mayor and Shirley Teigland as Administrator to sign and execute the contract on behalf of the City of Minneota. MOTION PASSED UNANIMOUSLY

ITEM 10: NEW EQUIPMENT PURCHASE

The Council reviewed 2 proposals from Wayne's Tractor Repair in replacing the City's 2021 Hustler Super Z Hyperdrive mower. The cost to trade this mower for a 60" Kawasaki FX1000 is \$6,800. The 2nd option is to trade mowers annually at a cost of \$3,000 per year. Koppien motioned, seconded by Reisdorfer to accept option #2 and trade mowers annually for a cost of \$3,000. MOTION PASSED UNANIMOUSLY. The Council also reviewed quotes for a new copier from Office Peeps and Coordinated Business Systems, Ltd. Rodas motioned, seconded by Koppien to ask for additional copier quotes and table the item until the October 11, 2021 council meeting. MOTION PASSED UNANIMOUSLY

ITEM 11: 2022 PRELIMINARY BUDGET

The Council reviewed the 2021 Preliminary budget considerations and significant impacts for 2022 as presented by the Administrator. The preliminary budget projects an increase of \$43,281 or 6.93% in a total property tax levy of \$667,709 for all funds. Koppien motioned, seconded by Reisdorfer to adopt Resolution 21-18 approving the Proposed 2021 Tax Levy collectible in 2022 with the following sums of money levied upon the taxable property in the City of Minneota for the following purposes: General Fund - \$478,006; Fire Fund - \$76,536; 2012 LPRW 2005 Sewer Imp Bond Fund - \$62,213; 2016A GO Bond Fund - \$33,132; 2018 GO Bond Fund - \$17,822. MOTION PASSED UNANIMOUSLY. The Administrator will evaluate all funds to determine additional modifications and cuts that can be made to the budget prior to the Council certifying a final levy in December.

ITEM 12: PUBLIC WORKS PROJECT BIDS

Reisdorfer motioned, seconded by Koppien to accept the Tolk Graveling LLC bid of \$98,800 for Project No. 667164 - New Burn Site Aggregate Surfacing Improvements. MOTION PASSED UNANIMOUSLY. Rodas motioned, seconded by Reisdorfer to accept the Thompson Excavating bid of \$21,568.60 for Project No. 671006 - Riverbank Stabilization and Flood Damage & Mitigation Improvements. MOTION PASSED UNANIMOUSLY

ITEM 13: DONATIONS

Reisdorfer motioned, seconded by Rodas to adopt Resolution 21-16 and Resolution 21-17 accepting donations from the Thomas Yeo Family in the amount of \$500 to the Fire Department and \$500 to the 1st Responders. MOTION PASSED UNANIMOUSLY

ITEM 14: FARM LEASE

Rodas motioned, seconded by Reisdorfer to authorize John Rolbieck as Mayor and Shirley Teigland as Administrator to sign the 2022 Farm Lease Agreement between the City of Minneota and Tom & Rodney Abraham for premises described as All that part of the North Half of the Southwest Quarter (N1/2SW1/4), Section 24, Township Range 113, Range 43, Lyon County, Minnesota, that is tillable farmland and not occupied by a lagoon, lagoon bank and roads. MOTION PASSED UNANIMOUSLY

ITEM 15: ZONING PERMIT

Reisdorfer motioned, seconded by Rodas to approve the zoning permit as listed below. MOTION PASSED UNANIMOUSLY.

- a) Bouwman, Christa - 510 Truman Street - 14' x 25' Cement Patio

ITEM 16: ASSESSOR AGREEMENT

Koppien motioned, seconded by Reisdorfer to authorize John Rolbiecki as Mayor to sign the contract between the City of Minneota and Erik Skogquist, a Senior Accredited Minnesota Assessor for the assessment of the City of Minneota for the sum of \$12,700 per annum. MOTION PASSED UNANIMOUSLY

ITEM 17: EMPLOYEE COMPENSATION

Koppien motioned, seconded by Reisdorfer to table the agenda item until the October 11, 2021 Regular Council Meeting. MOTION PASSED UNANIMOUSLY

ITEM 18: INDUSTRIAL PARK

Brad Minnehan and John Noyes spoke with the Council about getting a temporary road installed in Industrial Park 2nd Addition prior to additional lots being developed. Koppien motioned, seconded by Reisdorfer to solicit bids for Phase #1 of installing Victory Drive located in the Minneota Industrial Park 2nd Addition. MOTION PASSED UNANIMOUSLY

ITEM 19: LIQUOR LICENSE

Reisdorfer motioned, seconded by Rodas to approve a pro-rated On-Sale liquor license for the American Legion. The term of the license will run from October – December, 2021 at a cost of \$125. MOTION PASSED UNANIMOUSLY

ITEM 20: ADJOURNMENT

Koppien motioned, seconded by Rodas to adjourn the meeting at 8:10 p.m. MOTION PASSED UNANIMOUSLY

The next scheduled Regular Council Meeting is scheduled for October 11, 2021 at 6:30 p.m.

ATTEST:

Shirley Teigland, City Administrator

John Rolbiecki, Mayor

Council Approved October 11, 2021